500 Victoria Road North
Guelph, Ontario

FINANCE AND FACILITIES COMMITTEE MEETING

REPORT

Presented to:	Board of Trustees
Submitted on:	November 10, 2026
Submitted by:	Jen Edwards, Chair
Date:	November 3, 2026
Report No.:	FF26-04

Members Present:	Jen Edwards (Chair), Irene Hanenberg, Ralf Mesenbrink, Luke Weiler
Absent:	Kyle Reaburn
Other Trustees Present:	Martha MacNeil

The Finance and Facilities Committee held a hybrid meeting on Tuesday, November 3, 2026 at 7:02pm. Chair Edwards presided over the meeting. No conflicts of interest were declared.

COMMITTEE RECOMMENDATIONS:

Item 6.1 - Enrolment Summary as of September 30, 2026

Chief Financial Officer, Scott Keys, presented the Enrolment Summary as of September 30, 2026 report noting that actual enrolment as of September 30, 2026, was 186 Full Time Equivalent (FTE) higher than projected, including 144 FTE in elementary schools and 42 FTE in secondary schools. The increase was primarily attributable to higher than anticipated student retention, transfers from other school boards, and stronger enrolment growth in select attendance areas. If enrolment remains consistent at the October 31 count date, Upper Grand District School Board may receive additional Core Education funding. Additional elementary teachers and early childhood educators were assigned during the September reorganization to support enrolment growth and maintain class size requirements.

The Committee recommends:

That the Enrolment Summary as of September 30, 2026 report, be received.

Item 6.2 - Capital Projects Update

Senior Facilities Manager Dilip Parmar, provided a verbal update on capital projects, highlighting completed projects and key priorities for the current year. Rickson Ridge Public School successfully opened its two-storey classroom addition, which includes a new gymnasium, enhanced learning environments, and brighter learning spaces while reducing reliance on temporary accommodations. Two Rivers Secondary School officially opened, marking a significant milestone as the board's first new secondary school in many years. Key features include energy-efficient LED lighting, air-source heat pumps, high-performance building envelopes, low-flow plumbing fixtures, enhanced indoor air quality, and sustainable site design. The project also incorporates active transportation infrastructure, waste reduction and recycling initiatives, outdoor learning spaces, and environmental education opportunities. Looking ahead, the board's priorities include the new Mansfield Elementary School in the growing Mansfield-Mulmur area. Planning and development processes are progressing, with a projected opening in September 2028. A boundary review process is anticipated to begin in September 2027 to determine which schools will be affected by the new school and accommodate projected enrolment growth.

The Committee recommends:

That the November 3, 2026 verbal update respecting Capital Projects, be received.

Item 6.3 – Trustee Honoraria

Chief Financial Officer, Scott Keys, presented the Trustee Honoraria report noting that effective September 28, 2026, Ontario Regulation 320/26 replaced Ontario Regulation 357/06, establishing new maximum trustee honoraria. As the previous honoraria exceeded the permitted amounts, revised annual honoraria will take effect November 15, 2026: $10,000 for the Chair, $9,500 for the Vice-Chair, and $9,000 for Trustees.

The Committee recommends:

That the Trustee Honoraria report, dated November 3, 2026, be received.