# Parent Support Group Minutes

## DATE: January 19, 2026

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PSG Present: Andrew H., Sara F., John W.,. Carol T., Onn C., Sheridan T., Jasmine C.

Parents Present: Sam B.

PSG Absent: Sarah S., Stephan L., Madeleine L.

School Support Present: Maddy P., Margo R.

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1.0: The meeting was called to order @ 6:33pm by **Andrew H.**

2.0: Opening prayer led by **Andrew H.**

3.0: Acceptance of last meeting's minutes: by **Andrew H.**

- 3.1: Andrew asked if anyone had any revisions to last meeting's minutes. If no revisions were required, could a motion be made to accept the November 2025 minutes. A motion was made by Sheridan to accept the November minutes. The motion was seconded by Sara. All voted in favour; the motion was carried.

4.0: Principal's Report: by Maddy P.

- 4.1: Current Events brief:
  - Thank you for all the support from PSG following the passing of Mrs. Braun. Hosting the reception was a significant help for everyone and a great support
  - Mrs. Kaur settling in Grade 4, Mrs. Tufford cover
- 4.2: Upcoming Dates:
  - Catholic Schools Week (February 1-6)
    - Sunday St. Joseph Choir
    - Monday: Mr. Oliveira talking to grade 7s
    - Tuesday: Family picnic in the gym
    - Wednesday: Primary sports on mat

        - Thursday: Grade 7 look ahead day. Mass 9:30. PSG hot dog lunch. Ready set learn
        - Friday: grade 1s 100th day of Catholic school
    - January 21: Staff PLC for inclusive learning
    - January 21-23: Principals meeting
    - January 27/28: MDI and EDI for K and 4-7
    - February 12-13, 16 no school
    - February 17 Shrove Tuesday
    - February 17-20: Literacy screeners
    - February 23-26: Scholastic Book Fair
    - February 24/25: Student Led Conferences
- Request for funds for Grade 7 Aladdin play. Request for $2000 in funds from PSG for supplies.
    - Sheridan made a motion for $2000. Sara seconded. All in favour. Motion passed
- Enrollment stayed the same

5.0: President's Report: by Andrew H.

- 5.1: Hot dog lunch.
    - Request for $200 for supplies, able to use some remaining gift cards to support.
    - John made a motion for $200. Sara seconded. All in favour.
- 5.2: Voting in Jasmine C. All in favor

6.0: Vice- President's Report: Not present

- 6.1: No report

7.0: Treasurer's Report: Carol T.

- 7.1: General Account @ $ 63 795.10
    - 16 000 for hot lunch
- 7.2: Gaming Account @ $ 2 066.86
- Will add Andrew as signing authority.

8.0: Secretary's Report: by John W.

- 8.1: No report

9.0: Council Liaison's Report: Position vacant

- 9.1: No report

10.0: Fundraising Report: Position vacant

- 10.1: Cards 4 Kids. $35 000 for December, around $3 000 coming back to PSG

        - Re-organizing stock list so that it can be handed off to a fundraising coordinator once the position is filled
- 11.1: Poinsettia fundraiser made around $540
- 11.2: Bake sale went well, more donations this year. $1500 profit
- 11.3: Using some of the leftover donations from the Gala to do a fundraiser and raffle.

11.0: Social Events Report: by Sara F.

- 11.1: Organizing Shrove Tuesday for February 17.
    - Request for $2200 for supplies.
        - John made a motion. Second by Onn. All in favor. Motion carried
    - 600 juice boxes donated by Sun Rype
    - Donation from Shrove Tuesday will go towards Immac trip to the Philippines
- 11.2: School spirit wear: next set being organized. Ideally it will be before Spring Break with delivery being after Spring Break

12.0: Hospitality Report: by Sarah S. and Madeline

- 12.1: No report

13.0: Public Relations Report: Sheridan

- 13.1: No report

14.0: Colt's Cafe - Hot Lunch Report: Onn

- 14.1: Many compliments on Yum Yum Tree Monday hot lunch, orders increasing.

15.0: Hot Lunch Volunteer Coordinator's Report: Jasmine C.

- 15.1: Need more volunteers. Have added it to the newsletter and PSG LinkTree and will put it out on the social media pages

16.0: Old Business Report:

- 16.1: No report

17.0: New Business Report:

- 17.1: No report

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**Meeting adjourned at 7:21pm by Andrew H.**

**Next meeting opening prayer by Sheridan.**

**Next meeting date is February 9, 2026 @ 6:30pm at St. Joseph Catholic School.**

**Elections for 2025/2026**

As of January 19, 2026, following the General Elections for the 2025/2026 school year, the position of Fundraising Coordinator is still VACANT.

Hot Lunch Volunteer Coordinator:

The position is vacant.

Andrew H. Asked the floor if there were any nominations for the position of Hot Lunch Volunteer Coordinator. Sara nominated Jasmine Clark.

Andrew H. called a second time for any other nominations for the position of Hot Lunch Volunteer Coordinator. There was no response.

Andrew H. called a third time for any other nominations for the position of Hot Lunch Volunteer Coordinator. There was no response.

Position filled by Jasmine C. for 2025/2026.

Fundraising Coordinator:

The position is vacant.

Andrew H. asked the floor if there were any nominations for the position of Fundraising Coordinator. There was no response

Andrew H. called a second time for any other nominations for the position of Fundraising Coordinator. There was no response.

Andrew H. called a third time for any other nominations for the position of Fundraising Coordinator. There was no response.

**The position is left vacant.**

Secretary

The position is vacant.

Andrew H. asked the floor if there were any nominations for the position of Secretary. There was no response

Andrew H. called a second time for any other nominations for the position of Secretary. There was no response.

Andrew H. called a third time for any other nominations for the position of Secretary. There was no response.

**The position is left vacant.**