Parent Support Group Minutes

DATE: May 11, 2026

PSG Present: Andrew H., Sara F., Sarah S., Jasmine C., Sheridan T., Carol T., Onn C.

Parents Present: Lidia P. Amanda T.

PSG Absent: John W., Madeleine L., Stephan L

School Support Present: Maddy P.
School Support Absent: Margo R.

1.0: The meeting was called to order @ 6:44pm by **Andrew H.**

2.0: Opening prayer led by **Andrew H.**

3.0: Acceptance of last meeting's minutes: by **Andrew H.**

- 3.1: Andrew asked if anyone had any revisions to last meeting's minutes. If no revisions were required, could a motion be made to accept the February 2026 minutes. A motion was made by Jasmin to accept the September minutes. The motion was seconded by Sara F. All voted in favor; the motion was carried.

4.0: Principal's Report: by Maddy P.

-Aladdin Jr. takes place this week, with rehearsals and performances on Wednesday and Thursday! Best of luck to all involved—please keep our students in your prayers as they prepare and manage those preshow jitters.
-Thank you from Maddy and Gio for remembering us on Administrator's Day. We appreciate the gifts and kind words; it means a lot to us to be recognized.
-Thank you also for remembering Pamela and Susan on Administrative Assistants' Day.

Upcoming Events & Dates
-Grade 7 Confirmation at ICC: Saturday, May 11, 2026
-Literacy Screeners: May 19 th to 28 th
-No School: May 22
-District Track Meet: June 4
-Family Fun Night: June 4

-Gardom Lake: June 8 and 9
-Grade 7 Mass: June 11

Grade/Teacher
Enrollment as of May 11, 2026

Number Of Students
Kindergarten – Tereen Beriault/Gillian Orrbrooke 29/31
Grade 1 – Julia Beatty/Katie Van de Sype/Caty Deadmarsh 42
Grade 2 – Deanne Tufford/Ashly Isle 40
Grade 3 – Christina Beaudin/ Stephanie Nagy 39/42
Grade 4 – Manveen Kaur/Samantha Legal 44
Grade 5 – Agnes Nagy/Alba Rendon 49
Grade 6 – Janea Hallyburton (Tristan Gillespie)/Del Sheehan 44
Grade 7 – Kim McIvor/Kelly Beetlestone 53
2025-2026 Enrollment 339/344

5.0: President's Report: by Andrew H.

- 5.1: Cards for Kids, sent out last week. Getting some help from some parents for the next one. Have 2 potential helpers but looking for some more. Carlos, Lidia's husband is helping digitize everything.
- 5.2: Raffle tickets are out and selling, hoping to sell at least 75% to 80%

6.0: Vice- President's Report: by Stephan L.

6.1: Meet orders were done and pick up this Friday

7.0: Treasurer's Report: Not present

- 7.1: General Account @ $72,667.37
- 7.2: Gaming Account @ $2,058.86

8.0: Secretary's Report: by John W.

- 8.1: No report

9.0: Council Liaison's Report: Position vacant

- 9.1: No report

10.0: Fundraising Report: Position vacant

- 10.1: No report

11.0: Social Events Report: by Sara F.

PSG / Volunteer Work Summary & Current Action Items

Family Fun Night (FFN)
• Finalizing separate Family Fun Night newsletter with Pamela for May 15 distribution

• Coordinating all FFN communications, reminders, posters, FAQs, social media, and volunteer messaging
• Ensuring all preorder information and setup details are provided to Onn/Hot Lunch program by May 13
• Managing FFN Linktree organization, volunteer sign-ups, role descriptions, and event information
• Coordinating vendors, booth logistics, signage, ticketing systems, wristbands, food tickets, volunteer scheduling, and overall event flow
• Organizing preorder distribution process through student classroom delivery
• Managing ongoing event planning, setup logistics, and communication rollout leading up to June 4 event

Track & Field Districts Proposal
• Putting forward motion to purchase white dri-fit t-shirts for approximately 55 students and 2 teachers attending Track & Field Districts
• Currently awaiting quote from Blair Sports
• Proposal intended to support student comfort and safety during expected high temperatures while also serving as a fun keepsake
• Previously discussed with Kelly Bettlestone, who felt it would be a great idea

Spirit Wear
• Coordinating final Spirit Wear run of the school year:
• Store Open: May 15–31
• Estimated Delivery: June 15
• Working with Blair Sports regarding store setup, products, and logistics
• Exploring additional athletic-style student apparel options for future runs/events
• Discussing potential St. Joe's-specific Pink Shirt Day shirt concept for future exploration. Possibly everyone gets one donated by psg or pay what you can.

Mrs. Braund Bursary
• Coordinating with Angela, Maddy, and PSG regarding development of the Mrs. Braund Bursary
• Researching and planning long-term bursary structure modeled after the Nat Bursary
• Proposed:
• PSG-funded bursary through ongoing fundraising
• May/June 2027 launch target
• Matching current Nat Bursary amount ($1,500)
• Similar criteria and selection process
• Two recipients (male/female structure) ($750 for a boy and $750 for a girl)
• St. Joseph representation at commencement presentations
• Discussing plaque requirements for recipient recognition at Immaculata
• Researching plaque ordering through Trophy Den or similar vendor
• Annual engraving costs would need to be budgeted in addition to bursary funding
• Continuing communication regarding sustainability, logistics, and administration processes

12.0: Hospitality Report: by Sarah S. and Madeline L.

- 12.1: Did 2 coffee socials in the past month and possibly 1 more in the coming month.

13.0: Public Relations Report: Sheridan T.

- 13.1: No report

14.0: Colt's Cafe - Hot Lunch Report: Onn C.

- 14.1: No report

15.0: Hot Lunch Volunteer Coordinator's Report: Jasmin C.

- 15.1: No report

16.0: Old Business Report:

- 16.1: Chatting with Kelly Byland to get Bylands nursery on the cards for kids gift card system.

17.0: New Business Report:

- 17.1: Used uniform sale on the 19th June before school close.
- 17.2: Freezy sale for grade 7 legacy project on May 29.

Meeting adjourned at 7:50pm by Andrew H.

Next meeting opening prayer by Sheridan T.

Next meeting date is 22 June, 2026 @ 6:30pm at St. Joseph Catholic School.