Parent Support Group Minutes

DATE: October 20, 2025

PSG Present: Andrew H., Sara F., Stephan L., Sarah S., Sheridan T.

Parents Present: Nil

PSG Absent: John W., Carol T., Onn C., Pennie A., Madeleine L

School Support Present: Maddy P., Gio B., Margo R.

1.0: The meeting was called to order @ 6:34pm by **Andrew H.**

2.0: Opening prayer led by **Stephan L.**

3.0: Acceptance of last meeting's minutes: by **Andrew H.**

- 3.1: Andrew asked if anyone had any revisions to last meeting's minutes. If no revisions were required, could a motion be made to accept the September 2025 minutes. A motion was made by Sara F to accept the September minutes. The motion was seconded by Sheridan T. All voted in favour; the motion was carried.

4.0: Principal's Report: by Maddy P.

Acknowledgements/Thanks

- Thank you to PSG for you donation for the Club House farm
- Sharing PSG contributions on social media is a thoughtful way to highlight the positive impact of parent support within our school community.
- Colt's merchandise is looking great and continues to be a popular choice among students and families

School Updates

- Enrollment numbers are the same as September at 341 students.
- Playground updates – St. Carlos Acutis K/1 playground complete – we will have a special blessing of the new playground on Thursday, October 23rd pm

Academic & Learning Highlights

- Updates on literacy program data is showed growth over the 2024-2025 school year

Upcoming Events & Dates

- School Mass: October 23 (9:30 am)
- St. Carlos Acutis K/1 playground blessing: October 23 (1:00 pm)
- Pro-D Day: October 24
- Halloween Dance: October 30
- Volleyball Tournament: November 3 and 4
- Remembrance Day Assembly: November 10 (10:30 am)
- Remembrance Day – no school: November 11
- Gala: November 15, 2025 (purchase tickets by October 26th)
- Saints Presentations: November 18

Request for Support/donation

- Donation of $10,444 requested for new volleyball nets in the gym. Ms. Kelly Beetlestone.

A motion was made by Stephan to accept the volleyball nets request. The motion was seconded by Sarah S. All voted in favour; the motion was carried.
Money should come out the gaming account and empty the account to withing the minimum amount if possible ($100/$200)

5.0: President's Report: by Andrew H.

- 5.1: Still sorting out the Cards for kids process with the school on how to run it. To be run each semester (3 times per school year).

6.0: Vice- President's Report: by Stephan L.

- 6.1: Poinsettias – process has begun to run it for Christmas.
  Will not be doing the Purdy's due to lack of income on it.
  To be run with cookie sale at Christmas concert.
  Location for cookie sale and Purdy's to be decided at a later point.

  6.2: Cobbs bursary winner, Natayo Oliviera, from last year sent a thank you letter.

  6.3: Applying for Cobbs bursary for $1500, requested by Stephan. A motion was made by Sara F to accept the volleyball nets request. The motion was seconded by Sarah S. All voted in favour; the motion was carried.

7.0: Treasurer's Report: Not present

- 7.1: General Account @ $67, 278.64
- 7.2: Gaming Account @ $12, 072.86

8.0: Secretary's Report: by John W.

- 8.1: No report

9.0: Council Liaison's Report: Position vacant

- 9.1: No report

10.0: Fundraising Report: Position vacant

- 10.1: No report

11.0: Social Events Report: by Sara F.

- 11.1: We have 50% of volunteers for Halloween dance. Working on how to do it in different ways for future.
- 11.2: Will be working on how to videos for easier understanding and usability of socials and hot lunch program (volunteers sign up) etc.
- 11.3: Spirit wear delivery went well and everyone got their stuff. People liked the idea of personalized option for future orders.
- 11.4: Requested to have a psg box for deliveries and pick up of items.
- 11.5: Requested for possible photography ideas for fund raising.
- 11.6: Ideas Mitchel's Soup Company and online brochures idea. Order online and no upfront cost. Labour and need for more help would come into effect for this (Andrew: We need to focus on what we can do which brings in the most money and grow it from there as we find more helpers.

12.0: Hospitality Report: by Sarah S. and Madeline L.

- 12.1: Coffee social once a month is going well. Possible use of tent to attract people but going well. Possible hot chocolate option for colder weather times.
- 12.2 Staff appreciation breakfast confirmed for 12 December after Christmas concert.

13.0: Public Relations Report: Sheridan T.

- 13.1:

14.0: Colt's Cafe - Hot Lunch Report: Onn C.

- 14.1:

15.0: Hot Lunch Volunteer Coordinator's Report: Pennie A.

- 15.1:

16.0: Old Business Report:

- 16.1:

17.0: New Business Report:

- 17.1: Looking for potential sponsorship for bus

Meeting adjourned at 8:27pm by Andrew H.

Next meeting opening prayer by Sara.

Next meeting date is 17 November, 2025 @ 6:30pm at St. Joseph Catholic School.

Elections for 2025/2026

As of October 20, 2025, following the General Elections for the 2025/2026 school year, the positions of Fundraising Coordinator, and one of two positions for Secretary.

Fundraising Coordinator:

The position is vacant.

Andrew H. asked the floor if there were any nominations for the position of Fundraising Coordinator. There was no response

Andrew H. called a second time for any other nominations for the position of Fundraising Coordinator. There was no response.

Andrew H. called a third time for any other nominations for the position of Fundraising Coordinator. There was no response.

The position is left vacant.

Secretary

The position is vacant.

Andrew H. asked the floor if there were any nominations for the position of Secretary. There was no response

Andrew H. called a second time for any other nominations for the position of Secretary. There was no response.

Andrew H. called a third time for any other nominations for the position of Secretary. There was no response.

The position is left vacant.