Parent Support Group Minutes

DATE: June 22, 2026

PSG Present: Andrew H., Stephan L., Sara F., Sarah S., John W., Jasmine C., Sheridan T., Carol T., Onn C.

Parents Present: Christina B., Joelle S., Amanda T., Shelley H., Nicole H., Stephanie K.

PSG Absent: Madeleine L.

School Support Present: Maddy P., Margo R., Gio B.

1.0: The meeting was called to order @ 6:42 by **Andrew H.**

2.0: Opening prayer led by **Sheridan T.**

3.0: Acceptance of last meeting's minutes: by **Andrew H.**

- 3.1: Andrew asked if anyone had any revisions to the last meeting's minutes. If no revisions were required, could a motion be made to accept the May 2026 minutes. A motion was made by Sara to accept the May minutes. The motion was seconded by Stephan. All voted in favour; the motion was carried.

4.0 Principal's Report: by **Maddy P.**

- 4.1: Current Events brief:
  - Current Enrollment: 345
  - Enrollment for next year likely around 360 or higher
  - Best of Kelowna Gold for best private/independent school
  - Mrs. Basso will be retiring at the end of the school year. Thank you for all her passion and dedication over the last thirty years.
  - Thank you to the PSG for all the hard work and kindness.
- 4.2: Upcoming Dates:
  - June 23 learning updates go home and used uniform sale
  - June 24 half day and last day of school

5.0 President's Report: by **Andrew H.**

- 5.1: Year-end elections. See below
- 5.2: Thank you to everyone from PSG for all the hard work over the last year

6.0 Vice- President's Report: by **Stephan L.**

- 6.1: Meat fundraiser went well, raised around $600
- 6.2: COBBSS letter sent a thank you letter
- 6.3: Stepping down from the position, thank you to everyone for all the hard work
- 6.4: Thank you to everyone

7.0 Treasurer's Report: by **Carol T.**

- 7.1: General Account @ $51 828.96
- 7.2: Gaming Account @ $6 557.11
- 7.3: Grant applied for, should arrive in October

8.0 Secretary's Report: by **John W.**

- 8.1: No report

9.0 Council Liaison's Report: by **Position Vacant.**

- 9.1: No report.

10.0 Fundraising Report: by **Position Vacant**

- 10.1: Raffle went well, raised almost $21 000. Will do it again next year, could likely get it higher.

11.0 Social Events Report: by **Sara F.**

- 11.1: Family Fun Night
    - Fair games cancelled but that turned out well.
    - Possibly expanding the inflatables in the field next year
    - Generator was a good addition this year
    - Clubhouse teacher offered to do face paint next year.
    - Expenses was under expected, came out ahead overall
- 11.2: Used uniform sale June 23
- 11.3: Volunteer engagement ideas
    - Possibly find class representatives for each grade or class to communicate PSG updates, recruit volunteers, etc.
    - Possibly use a pre-approval list for students from Immaculata alongside teachers from the school
- 11.4: Spirit Wear went well again
    - Around $2000 raised
- 11.5: Webpage refresh

    - Looking at refreshing the PSG webpage
- 11.6: Survey added to the newsletter for feedback from parents

12.0 Hospitality Report: by **Sarah S. and Madeleine L.**

- 12.1: Starbucks went well, will likely need to up it for next year due to costs
    - Schedule for part-time teachers will be helpful to ensure they do not get missed

13.0 Public Relations Report: **Sheridan T.**

- 13.1: Thank you to everyone

14.0 Colt's Cafe - Hot Lunch Report: **Onn C.**

- 14.1: Working on list for vendors

15.0 Volunteer Coordinator's Report: by **Jasmine C.**

- 15.1: Small uptick on volunteers, hoping to get a larger regular roster to space out volunteers

16.0: Old Business Report:

- 16.1: Mrs. Braund bursary being organized, will have it ready

17.0: New Business Report:

- 17.1: Thank you for support with Aladdin Jr. performance. Request for purchase of choir risers to be used regularly for performances and events. $7037.66
    - John makes a motion for $7037.66. Sara seconds. All in favour, the motion passes.

Meeting adjourned at 7:35 by Andrew H.

Next meeting opening prayer by Andrew H.

Next meeting will be set for September 28, 2026 @ 6:30pm at St. Joseph Catholic School.

Elections for 2026/2027

Andrew H. declared the termination for the 2025/2026 PSG positions that had come to term and the elections for the 2026/2027 PSG year were undertaken.

President:

Andrew H. has completed his two-year term as President.

The position is vacant.

Andrew H. asked the floor if there were any nominations for the position of President. John nominated Andrew H. for the position of President. Andrew agreed to let his name stand.

Andrew H. called a second time for any other nominations for the position of President. There was no response.

Andrew H. called a third time for any other nominations for the position of President. There was no response.

Andrew H. was elected to the position of President by acclamation.

Position filled by Andrew H. for 2026/2027.

Vice-President:

Stephan L. has completed his two-year term as Vice-President.

The position is vacant.

Andrew H. asked the floor if there were any nominations for the position of Vice-President. There was no response.

Andrew H. asked a second time for any other nominations for the position of Vice-President. There was no response.

Andrew H. asked a third time for any other nominations for the position of Vice-President. There was no response.

Position is vacant.

Secretary:

John W. has completed his two-year term as Secretary.

The position is vacant.

Andrew H. asked the floor if there were any nominations for the position of Secretary. Sara F. nominated Stephanie K. for the position of Secretary. Stephanie K.agreed to let her name stand.

Andrew H. called a second time for any other nominations for the position of Secretary. There was no response.

Andrew H. called a third time for any other nominations for the position of Secretary. There was no response.

Stephanie was elected to the position of Secretary by acclamation.

Position filled by Stephanie for 2026/2027.

Treasurer:

Carol T. has completed one year of her two-year term as Treasurer. Carol intends to continue as Treasurer for the remainder of her two-year term.

Position filled by Carol T. for 2026/2027.

Hospitality Coordinators:

Sarah S. and Nicole H.. have completed one year of their two-year term as Hospitality Coordinators. Sarah and Nicole intend to continue as Social Coordinators for the remainder of their two-year term.

Position filled by Sarah S. and Nicole H. for 2026/2027.

Social Events Coordinator:

Sara F. has completed her two-year term as Social Events Coordinator.

The position is vacant.

Andrew H. asked the floor if there were any nominations for the position of Social Events Coordinator. John nominated Sara F. for the position of Social Events Coordinator. Sara agreed to let her name stand.

Andrew H. called a second time for any other nominations for the position of Social Events Coordinator. There was no response.

Andrew H. called a third time for any other nominations for the position of Social Events Coordinator. There was no response.

Sara F. was elected to the position of Social Events Coordinator by acclamation.

Position filled by Sara F. for 2026/2027.

Fundraising Coordinator:

The position has remained vacant.

Andrew H. asked the floor if there were any nominations for the position of Fundraising Coordinator. John nominated Christina and Shelly for the position of Fundraising Coordinator. Christina and Shelly agreed to let their names stand.

Andrew H. called a second time for any other nominations for the position of Fundraising Coordinator. There was no response.

Andrew H. called a third time for any other nominations for the position of Fundraising Coordinator. There was no response.

Christina and Shelley were elected to the position of Fundraising Coordinator by acclamation.

Position filled by Christina B. and Shelley H. for 2026/2027.

School Council Liaison:

The position is vacant.

Andrew H. asked the floor if there were any nominations for the position of Public Relations Liaison. There was no response.

Andrew H. asked a second time for any other nominations for the position of Public Relations Liaison. There was no response.

Andrew H. asked a third time for any other nominations for the position of Public Relations Liaison. There was no response.

Position is vacant.

Public Relations Liaison:

Sheridan T. has completed one year of her two-year term as Public Relations Liaison. Sheridan does not intend to continue as Public Relations Liaison for the remainder of her two-year term. The position is now vacant

Andrew H. asked the floor if there were any nominations for the position of Public Relations Liaison. There was no response.

Andrew H. asked a second time for any other nominations for the position of Public Relations Liaison. There was no response.

Andrew H. asked a third time for any other nominations for the position of Public Relations Liaison. There was no response.

Position is vacant.

Colts Café Coordinator:

Onn C. has completed one year of his two-year term as Colts Café Coordinator. Onn intends to continue as Colts Café Coordinator for the remainder of his two-year term.

Position filled by Onn C. for 2026/2027.

Hot Lunch Volunteer Coordinator:

Jasmine C. has completed one year of her two-year term as Hot Lunch Volunteer Coordinator. Jasmine intends to continue as Hot Lunch Volunteer Coordinator for the remainder of her two-year term.

Position filled by Jasmine C. for 2026/2027.